Second Friday
Pittston Art Walk 2020
Art Walk Guidelines

Art Walk Season

1. The downtown Pittston Art Walk will begin the second Friday in July from 5 pm to 9 pm and end in September. This event is a rain or shine event. We may curtail and/or modify such days and/or hours of operation for reasons such as lack of activity during inclement weather.
2. A non-refundable fee of $25.00 per artist per art walk is required. This goes towards marketing and advertising, Facebook ads, fliers, banners, the purchase of tents, grids, etc. **THIS FEE IS WAIVED FOR JULY**
3. All artists are expected to arrive for setup no later than 4:30 p.m. to ensure the art walk is ready for patrons by 5pm. Failure to comply may result in the release of the artist’s space to another person for that day and future art walks.
4. Should an emergency arise, and the artist may be arriving later than the set-up time, the artist shall notify either Mary Kroptavich at 570-885-2323 or Karen Stryon Stocknick at 949-233-0427 by phone as far in advance as possible.

Requirements for Artists

1. **Artist**: Individuals who create or produce various forms of art, crafts, photography, clothing, jewelry, cosmetics, furniture, paintings, etc. or performs/sells music.

2. Every artist participating in the art walk must comply with applicable federal, state, and local laws, ordinances and regulations.
3. Collection and filing of any applicable taxes and payments to the appropriate taxing authority is the sole responsibility of the artist.
4. Cleanup: Artists are required to clean up after themselves. The artists' space must be maintained in a clean and safe manner.
5. Artists are required to have their own table if needed with a table covering. Chairs and s-hooks if using a grid.
6. The art walk committee may supply an artists a 10X10 tent. The tents span the sidewalk and you must leave the center free for pedestrians to walk through. The committee will put the tents up and take them down.

**Art Walk Space Agreements**

1. Artists will be assigned designated spaces along both sides of Main Street starting from LCCC to the corner of Market Street. The art walk committee will assign artists their location the Wednesday before the art walk and they will be posted on our Facebook Page.
2. Mary Kroptavich will be at the art walk no later than 4 pm for artist check in at ärt ə ‘fekts at 71 South Main Street. Artists must notify me, Mary Kroptavich by calling 570-885-2323 by 5 pm the Sunday before the art walk day if such artist will not occupy their paid space(s) for that Friday. Failure to do so will result in the loss of the paid fee for that day.
3. The deadline to apply for an art walk is third Friday of the month, prior to the art walk for which you would like to be considered. (For example, if you like attend the May art walk, you must apply no later than the Third Friday in April).
4. Spaces are assigned upon the approval of the application. The approved applicants may only use assigned art walk spaces. Allowing the assigned space to be used by any other person, including a family member, in the absence, of the person to whom the space is issued must be approved by the art walk committee.
5. No artist/person shall be allowed to sell from any space in the art walk without an approved application and space assignment being on file.

6. When assigning the artists spaces, the variety of product is significant. Applications are processed, in the order that they are received, and spots are assigned, considering the item(s) that will be sold and space availability.

7. Payments can be made at or mailed Downtown Pittston Partnership 71 South Main Street, Pittston Pa 1860. This is also the same location as Art e Fekts Gallery. Checks should be made out to: Downtown Pittston Partnership. If you want to pay online, please note a $1.50 service fee will be added.

**Artists Placement**

1. Artists are required to set up at the assigned location unless otherwise approved by Mary Kroptavich, no exceptions. Artists will be rotated through the season and NO ARTIST will be given permanent spaces every month.

2. In order to secure your assigned space, all fees must be paid no later than 5 pm the Friday before the art walk. We can no longer accept payment day of the art walk.